

Volunteers are a key component of many of the restorative justice (RJ) programs in our region. In an effort to support the training needs of RJ volunteers, the Restorative Justice Training Collaboration (RJTC) was designed to pool the diverse talents and resources of many RJ programs and practitioners. RJTC membership gives RJ volunteers access to training and ongoing skill enhancement.

RJTC is committed to non-discrimination with regards to race, socioeconomic status, gender, sexual orientation, gender identity, religion, cultural/ethnic/national background, age, marital status, and disability. Respect for the dignity and worth of each individual shall be upheld in all services we provide, and how we operate within our collaboration.



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Membership Application

- Affordable, quality training for volunteers of community restorative justice programs in Boulder County and surrounding areas.
- Opportunities for building synergy, support, and networking among restorative justice program staff and volunteers.

Side 1 : Information about your organization

Prior to completing this application, please read the RJTC *Statement of Collaboration*.

Organization (name of organization, address):

Contact Person (name, phone, email):

Number of Volunteers: _____

Annual Training Budget: _____

What training opportunities have you provided to your volunteers/facilitators in the past?

Which of the skill trainings of the RJTC do you anticipate using? (check all that apply)

- Basic training for facilitators of community group conferences
- Basic training for facilitators of school-focused circles
- Advanced training for facilitators or restorative circles
- Latino culture and language training for bilingual facilitators of Spanish language processes
- Awareness training for school personnel about the basics of using a restorative approach to school discipline

How have you accomplished those trainings? (e.g., in-house staff, off-site trainings, consultants, etc.)

Other: _____

What do you hope to gain the most from your membership in the RJTC? (check one)

- Continuing education for volunteers
- Networking with RJ colleagues
- Training for volunteers
- Diverse voices at the table to keep RJ vital, open, and responsive
- Other: _____

Approximately how many people do you hope to get trained per year?

How many volunteers and staff do you anticipate would attend each Hot Topic, on average?

Side 2 of 2 : Select your membership type

Membership Categories & Descriptions (check one)

Core Membership: up to \$750 annually + in-kind contributions
 Core members are community organizations engaged primarily in training volunteers versus staff. Core members may include individual schools and university programs training volunteers. Members in this category will also be expected to provide an in-kind donation of labor or other resources. Core members will develop and fulfill an annual written agreement with the RJTC management team to determine the balance between monetary and in-kind contributions (see facing page). A member of the RJTC Management Team will contact you to complete this. If a core member is unable to fulfill the agreement, the membership would revert to a training membership. Refunds will not be given and any outstanding obligations will be assessed. *Core members are expected to attend membership meetings and host one Hot Topic per year within a 20-mile radius of Teaching Peace in Longmont.* Core members may send unlimited numbers of organization volunteers to Hot Topics, short trainings and multi-day trainings. Trainings are filled on a first-come, first-served basis with a limit of 3 participants from any one program or school at any given training. Additional participants will be placed on a waiting list, spaces to be apportioned equitably.

Please propose an *Agreement for Core Membership* below:

Dues: _____ In-Kind: _____

School District/University Membership: \$1,000 annually + in-kind contributions
 Covers ten seats per year in multi-day trainings (additional seats are \$150). Trainings are filled on a first-come, first-served basis with a limit of 3 participants per multi-day training from any one program or school. Additional participants will be placed on a waiting list, spaces to be apportioned equitably.) Hot Topic and shorter training participation is *unlimited*. These members are also expected to provide in-kind contributions (see facing page) as part of their membership obligation. Please list below the in-kind contributions the organization will make:

Training Membership: \$750 annually
 Covers three seats per year in multi-day trainings (additional seats are \$150). Hot Topic and shorter training participation is *unlimited*.

Applicant name (print) _____

Applicant Signature _____

Date: _____

Office use only	
reviewed by _____	approved by _____

In-kind contributions
 may include provision of meeting space, participation on a RJTC committee, help with administrative tasks, such as handling training registrations and/or marketing, supporting skill trainings, hosting a fundraiser, website creation/maintenance, providing training supplies etc.

RJTC Meetings:
 The RJTC working group meets bi-monthly to debrief trainings and Hot Topics in an effort to continue to provide quality services. Additionally, this group sets the annual schedule. If a member of RJTC wants a strong voice in the direction and services provided, regular participation in this working group is vital.

Trainings:
 Trainings are designed to meet the needs of member organizations, and are open, on a fee basis, to participants from non-member groups. The training calendar runs from July 1 to June 30. Planning for the calendar begins in February and must be completed by May. A detailed training schedule is available.

Curriculum

The RJTC provides 16 hours of initial Community Group Conference Facilitator training, which is designed to be supplemented by the Hot Topic series that offers additional training pieces throughout the year. We recognize that the initial training would need to be supplemented further by membership in a community of practice, i.e. volunteering in a restorative justice program that regularly meets to prebrief and debrief cases.

Advanced training currently includes *Restorative Circle Training*, and *Latino Culture and Language Considerations in Restorative Justice*.

School-Focused Training includes a half-day workshop, *Introduction to Restorative Practices in School Discipline*, and a two-day School-Focused Circle Training.

Additional training ideas are brought up at the membership meetings, and if there is interest among the membership to pursue a topic, a subcommittee may be developed to create a new curriculum.

Communication

RJTC members are to designate an organizational contact person who is notified of trainings, Hot Topics, schedule changes, and membership meetings via email. The contact person is responsible for sharing this information with the rest of his/her organization.

Additionally, this person is responsible for contacting training participants from their group to confirm their participation in a training. The contact person will be provided with the list of participants prior to the training, and is asked to report people who will not be attending to the registrar so that waitlisted participants can be moved into vacated training slots.